The Brandeis Wind Ensemble performs a wide variety of music. It rehearses Tuesday nights from 5:30 pm to 9:00 pm and performs two or three concerts per year. Membership is open to the Brandeis and surrounding communities.

**Ensemble Policies**

**Concert Attire**
- Men: Tuxedo, black bow tie, white long-sleeve shirt, black socks, black dress shoes.
- Women: Black dress or long black skirt/pants with either black or white blouse, dress shoes.

**Rehearsals**
- Be prepared to begin On Time. Arrive early enough so you can be on stage, warmed up and ready to tune at the beginning of rehearsal.
- Please have a pencil with you at all times.

**Care Of Music**
- Members sign out all music at the beginning of each semester and hand in the folder with all music at the end of the concert.
- At least $10 will be charged per part for the replacement of any music signed out to you that is damaged or lost. Note: replacing one part may require buying a whole set.

**Rehearsal schedule posting**
- Music for the following week’s rehearsal will be e-mail to you.
- All members are responsible for checking the calendar BEFORE purchasing airline tickets or making other travel arrangements.

**Attendance Policy**
- All questions/notifications regarding attendance/absence should be made in writing and directed to the conductor. In an emergency, you may leave messages at (781) 736-3328 or (978) 808-0547.
- Anyone not on stage ready to play before the tuning note is sounded is deemed late.
- Two unexcused latenesses = one unexcused absence.
- Two unexcused absences = ineligibility to play the concert.
- Ineligibility to perform = no credit.
- No unexcused absences are permitted the week of the concert.
- ALL matters regarding attendance or lateness are covered under the academic honesty requirements of the institution.

**Grading**
- A grade will be derived based on factors such as class participation, performance ability and especially attendance.

**Resolving Class Conflicts**
- Chemistry labs and study groups for other classes often conflict with ensemble rehearsals. In most cases, it is possible to transfer to a different section whose labs meet at a different time.
- At the beginning of each semester, check the exam schedule for your classes and notify the personnel manager/director of potential conflicts. (Exact exam dates may not be available from your professor until later in the semester.)
- The music department will contact the professor to see if a make-up can be scheduled for you.

**Advance Notification Of Absence/Lateness**
- Send a written request to the director at least 10 days in advance of the date of the request.
- VALID EXCUSES: Illness, family emergency.
- INVALID EXCUSES: Exams, papers due, review sessions, extra classes, appointments with faculty advisors, trips to the airport, a friend's crisis, engagements with family or friends, appointments with doctors and dentists, conflicting class or work schedules, and the like.

**Last Minute Emergency Notification**
- Call and leave a message at (781) 736-3328 or (978) 808-0547 as soon as possible.